

City Council

Agenda Preview

March 5, 2013

▶ Presentations

- ▶ Item 3: Recognition of Leadership Development Program Graduates
 - ▶ The City is recognizing 14 City employees that have completed Cal State Fullerton's Leadership and Development program. This program is one of the City's Training and Education initiatives, committed to providing quality leadership development instruction and training to a broad spectrum of employees.
- ▶ Item 4: Introduction of New Employee – Kelly Fleming, Public Works Manager
 - ▶ The City welcomes Kelly Fleming as the new Public Works Manager. She will oversee all maintenance for the City's streets, parks, landscaping, vehicles, and facilities.
- ▶ Item 5: Introduction of New Employee – Douglas Erdman, Principal Civil Engineer
 - ▶ The City welcomes Douglas Erdman as the new Principal Civil Engineer. As a State registered civil engineer, Doug will manage capital projects associated with land development, as well as other engineering projects.
- ▶ Item 6: Presentation of the 2012 Project of the Year Award for the Alton Parkway Project
 - ▶ The Orange County branch of the American Society of Civil Engineers awarded the City of Lake Forest the Project of the Year for the Alton Parkway extension. The completed project benefits all residents of the City, and many others traveling throughout southern Orange County, by creating a connection from Irvine Boulevard to Towne Centre Drive.

▶ Consent Calendar

- ▶ Item 7: Certification of Warrant Register
 - ▶ City Council reviews and approves payment of City invoices. City invoices totaled approximately \$1.5 million from February 7 – February 20.
- ▶ Item 8: Reading of Ordinances and Resolutions
 - ▶ To save time, the City Clerk will read only the titles of any Ordinances and Resolutions on the public agenda.

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- ▶ **Consent Calendar (continued)**
 - ▶ **Item 9: Minutes of the February 19, 2013 City Council Meeting**
 - ▶ The City Clerk is providing copies of the minutes from the February 19 meeting.
 - ▶ **Item 10: Adoption of Ordinance No. 250 – Emergency Shelters and Transitional and Supportive Housing**
 - ▶ City Council will consider a second reading of Ordinance 250. Adopting the Ordinance would amend the Municipal Code so that the City is compliant with state law as it relates to Emergency Shelters and Transitional Supportive Housing.
 - ▶ **Item 11: Adoption of Ordinance No. 251 – Establishing Prima Facie Speed Limits in the City**
 - ▶ The City Council will consider a second reading of Ordinance 251. Adopting the Ordinance would establish speed limits on 120 streets based on the results of the most recent traffic survey.
 - ▶ **Item 12: Fiscal Year 2012-13 Second Quarter Travel and Meeting Expenses (October 1, 2012 to December 31, 2012)**
 - ▶ City Council authorized travel and meeting expenses totaled \$3,931 during this period. This is the final report of expenses for former Council Members Marcia Rudolph and Mark Tettemer.
 - ▶ **Item 13: Amendment to the Agreement for Human Resources Consulting Services**
 - ▶ City Council will consider amending the contract with Ralph Anderson & Associates to work on the 2014 Classification and Compensation Study, provide training and support for the performance appraisal/pay for performance program, as well as assist with other human resources projects.
 - ▶ **Item 14: Communications Site License Agreement**
 - ▶ City Council would consider approving a license agreement with Crown Castle/New Path LLC to install equipment on City-owned property that will improve cell phone reception. The agreement includes specific conditions Crown Castle must follow such as license payment amounts, paying for all costs associated with replacing existing SCE equipment, and ongoing maintenance.

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▶ Public Hearings

- ▶ Item 15: Resolution Amending the City's Fee Schedule to Include Fees for Notarization Services
 - ▶ Adopting the proposed Resolution would include a \$10 fee to the City's fee schedule for notary services. State law sets the fee at \$10 per signature. Notary services would be available to the public at City Hall during business hours.

▶ Discussion/Action Items

- ▶ Item 16: Mid-Year Budget Review
 - ▶ Staff reviews the budget during mid-year and makes recommendations to the Council regarding revenues, expenditures, and interfund transfers. A summary of ending fund balances are:

<input type="checkbox"/> General Fund	\$19.0 million
<input type="checkbox"/> Special Revenue Funds	\$1.7 million
<input type="checkbox"/> Capital Funds	\$6.9 million
<input type="checkbox"/> Reserve Funds	\$18.2 million

I 6A. Request for Proposal for Village Pond Park Design Services

The City is looking into possible renovations at Village Pond Park to address water quality and waterfowl population issues. The Council would consider hiring a consulting firm, through the Request for Proposal process, to help develop conceptual plans for the Park.

I 6B. Letter Agreement with Orange County Transportation Authority for Funding Under the Environmental Cleanup Program of the Comprehensive Transportation Funding Program

To receive \$50,000 in grant funding for the Automatic Retractable Screen Catch Basin Retrofit project, the City Council must approve a letter agreement with the Orange County Transportation Authority. This project would retrofit 87 catch basins throughout the City.

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▶ Discussion/Action Items (continued)

▶ Item 17: Local Government Sunshine Laws

- ▶ The City Council will review a report summarizing some cities' approach to local government Sunshine laws, as well as discuss the possibility of adopting additional government Sunshine laws as part of the Municipal Code.

▶ Item 18: Discussion Regarding the Potential Implementation of City Council Meeting Invocations

- ▶ At its meeting of January 15, 2013, at the request of Mayor Voigts, the City Council directed staff to place an item on a future agenda to discuss the potential implementation of invocations at City Council Meetings. The City Attorney has prepared a memo outlining this issue.

▶ Item 19: Legislative Matters

- ▶ The City Council will receive a recap regarding the dissolution process of redevelopment agencies at a public hearing hosted by the Assembly Budget Subcommittee on Budget Process, Oversight, and Program Evaluation. In addition, staff has listed three legislative bills that may be of interest to the Council or may have an impact on the City. These bill are:

- AB 265 (Gatto) - Local Government Liability: Dog Parks
- AB 294 (Holden) - Infrastructure Financing Districts
- AB 416 (Gordon) - Local Emission Reduction Program

▶ Item 20: Request for Appointment

- ▶ The City received a notice for two vacancies with a filing deadline of March 7, 2013.
 - ACC-OC, Executive Committee, 2nd Vice President/Treasurer
 - ACC-OC, 5th Supervisorial District Representative